



March 18, 2011

The Office of Consumer Affairs and Business Regulation  
1000 Washington Street  
Boston, MA 02118-6400

Re: Massachusetts Data Security  
Notification of Potential Breach

To Whom it May Concern:

Pursuant to M.G.L. c 93H, we are writing to notify you of a potential breach of security involving one Massachusetts resident.

On or about March 4, 2011, we received a clear plastic bag from the United States Postal Service that contained a former employee's W-2 Wage and Tax Statement for 2010. The W-2 was torn in half and the note on the bag apologized that the W-2 had been damaged and that it was being returned to us. The plastic bag was not sealed and personal information was clearly visible through the plastic, i.e., the social security number and wages of the former employee.

There was only one Massachusetts resident affected. On Friday, March 4, 2011, a voicemail message was left for the former employee explaining what had happened and that it represented a potential breach of her personal information. When we didn't hear back from her, we placed another call on Monday, March 14, 2011, and spoke directly to the resident. We told her that we were notifying the Attorney General and the Office of Consumer Affairs and Business Regulation ("OCABR"). We have also notified the former employee by letter dated, and mailed, today via the United States Postal Service.

We are notifying the OCABR (via this letter) and the Attorney General's Office via a letter of even date. We notified the former employee immediately upon discovering the incident. We have no evidence that the personal information has been used for fraudulent purposes. We cannot monitor United States Post Office activities to prevent a further breach and look to you to take whatever action you deem appropriate.

March 18, 2011

If you would like any further information regarding this incident, please call  
Leslie L. Silva, Office Manager, Schwartz Hannum PC, 11 Chestnut Street, Andover,  
MA 01810, Tel: 978-623-0900.

Sincerely,

A handwritten signature in cursive script that reads "Leslie L. Silva". The signature is written in dark ink and is positioned above the printed name and title.

Leslie L. Silva  
Office Manager

cc: William E. Hannum, Esq.  
Managing Partner